

Application Form

Date _____

Personal Details

Please fill out all sections below

Full Name _____ Male Female

Date of Birth _____ Nationality _____

Home Address [# & Street] _____
[Country] _____

Email Address _____

Home Phone _____ Mobile Number _____

Next of Kin _____ Contact Number _____

Are you currently living in New Zealand? Yes If No, what is your intended arrival date? _____

Are you a student at the University of Canterbury? Yes No

If yes
Which Department? _____ Student ID Number _____

References

Name _____ Ph _____

Name _____ Ph _____

Accommodation Details

Intended date for accommodation? _____ End date _____ No. of People 1 2

Would you prefer a room with; Shared bathroom Private bathroom Either

Do you require car parking? Yes No Any mobility issues? Yes No

CONDITIONS: The resident agrees that:

1. My tenancy will be weekly commencing on Monday ending Sunday
2. To pay weekly, biweekly, four weekly [circle one] in advance via internet banking – stating **Room No**
3. Comply with the rules of Graduate House Ltd. 23 Creyke Road as outlined in 'House Rules'
4. Upon check in you will be asked to complete a NZ Govt Residential Tenancy Agreement for a boarding house complex.
5. Bond will only be returned if rooms are left in clean, undamaged condition.
6. Overdue rent may incur a \$50 administration fee.
7. To provide proof of Covid-19 Vaccination Certificate upon arrival

Signed by Resident Signed by Landlord

Date

OFFICE TO COMPLETE (After Acceptance)

ROOM:

Start date (Monday) **End date** (Sunday)

Weekly room rate \$ Plus weekly cark park \$ **TOTAL** \$

To be Paid Weekly Bi-Weekly Four-Weekly

Rent to be paid in to Account

Tenancy Bond \$ Held by Graduate House Ltd **Administration Fee** \$

Bond to be paid in to Account

House Rules

- No smoking inside the building
- No parties, no pets, no firearms
- No loud music
- No drugs or illegal substances on the property
- Please do not disturb other residents, keep noise to a minimum
- Only use 3M command removable hooks on your walls
- If anything is damaged or requires repair, please notify the Manager. You are liable to pay for the repairs or replacement costs
- Please be respectful of others property
- Only people whose names are on the agreement may live in the residence
- Rent must be paid on time with a minimum of one week in advance
- Be Secure – Please keep exterior doors locked at all times
- Do not leave any rubbish or personal belongings in the hallways or on/under the stairs.
- Use the main outside rubbish bins under the clothesline – Please crush all cardboard
- Car parking is only available as allocated. No visitor parking on site. No immobile vehicles or car parts to be kept on site
- All mattresses must be on a bed base
- No cooking of food in room
- Ironing board and iron are provided in the laundry
- Internet WI-fi service is available and must be shared by all residents
- TV – there is a TV port in your room to connect to local channels
- Showers must be limited to 4 minutes by all tenants please
- If you activate the central fire alarm system you will incur the \$1,150.00 call-out fee
- Please note evacuation/fire drill details are provided in your room
- You must vacate your room for a similar room for repairs and maintenance
- Please advise House Management of any health related issues
- Please advise if you are vacating for more than 48 Hours

EN-SUITE ROOMS -

Tenants are required to ensure that the shower waste is free from hair or items that may block the flow of water. You must lift the waste water trap and basket (that traps hair) and thoroughly clean. If you need assistance, please contact the house manager

HEATING -

Our building is centrally heated so no additional heating is permitted in the rooms without the approval of the Manager. Third floor rooms may use an approved (by the Manager) electric oil heater.